Shintani Wado Kai Karate Federation



SWKKF INTELLECTUAL PROPERTY

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| Date | Version | Explanation |
|-------------------|---------|--|
| September 6, 1996 | 1.0 | Document Creation |
| September 2014 | 2.0 | Beginning of standardized version numbers – Senate meeting June 2014 |
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PURPOSE

The purpose of the Harmonizer Newsletter is to be a source of information for members of the SWKKF (Shintani Wado Kai Karate Federation). Participation of the entire SWKKF membership is encouraged. Head Instructors and all Senseis of each club within the SWKKF are encouraged to mentor their students into submitting articles.

FREQUENCY OF NEWSLETTER

Three (3) Newsletters are to be published each year:

- 1. End of November
- 2. End of February
- 3. End of June

Articles and pictures are to be submitted by the 15th of each month a newsletter is to be published. Articles and pictures received after that date will be placed into the next newsletter.

WHO CAN SUBMIT ARTICLES

Anyone with a valid membership to the SWKKF (Shintani Wado Kai Karate Federation) can submit articles to the Harmonizer committee. The Head Instructor with the assistance of all Senseis from each SWKKF Club are asked to bring attention to the Harmonizer and mentor their students in order to get a wide variety of articles from the entire membership.

WHAT CAN BE SUBMITTED

The Harmonizer is the official newsletter of the SWKKF (Shintani Wado Kai Karate Federation). Included is useful karate information, commentaries from the SWKKF membership, tournament listings, workshops and news from all regions nationally. The newsletter is for the SWKKF and includes articles from its membership on Dojo's, Karateka opinions, personal experiences etc.

HOW ARTICLES, PHOTOGRAPHS ETC. ARE SUBMITTED

Articles and photographs etc. must be submitted by email to: harmonizer@shintani.ca

NEWSLETTER DISTRIBUTION

The Harmonizer Committee will compile the newsletter. The Harmonizer Chair will send a final draft to the President - Sensei Denis Labbé for approval. Once approved, the Harmonizer is placed on the **www.shintani.ca** website by website administrator for distribution.

APPROVAL FOR DISTRIBUTION AND USE WITHIN THE SWKKF

Version 2.0 – September 2014 of the **SWKKF Policy #8 - Harmonizer** is an approved document for distribution and use within the SWKKF. This document is in compliance with **the Intellectual Property policy**.

| President - SWKKF | Secretary General - SWKKF | | | |
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| Name: | Name: | | | |
| | | | | |
| Signature: | Signature: | | | |
| Jighature. | Signature: | | | |
| Harmonizer Committee - Chair | | | | |
| Name: | | | | |
| | | | | |
| | | | | |
| Signature: | | | | |



Committee Members