# Shintani Wado Kai Karate Federation



Version 2.0 September 2014

SWKKF Policy #9 – Website

# SWKKF INTELLECTUAL PROPERTY

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Date	Version	Explanation
N/A	1.0	Document Creation
October 18, 2013	2.0	Current revisions to be more compliant
September 2014	3.0	Beginning of standardized version numbers – Senate meeting June 2014

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## **PURPOSE**

The purpose of the website (**www.shintani.ca**) is to be a source of information for members of the SWKKF, and to anyone interested in Shintani karate/Shindo.

### **ITEMS TO BE LISTED ON THE WEBSITE**

Below is a list of items to be displayed on the website to the **public** 

- a) SWKKF Structure
  - The Senate
  - Provincial Representatives
  - Regional Representatives
  - Committees
- b) Our History
  - History of Karate
  - What is Wado Kai Karate
  - Sensei Hironori Otskua
  - Sensei Masaru Shintani
- c) Sanctioned and Senate approved SWKKF Documentation (i.e. Tournament Rules and Regulations)
- d) Scholarship Information
- e) National Team Information
- f) Black Belt Grading Information
- g) Sanctioned Events within the SWKKF. These events are submitted to the president as "Calendar of Events" action items.
- h) Shindo Information (i.e. History of Shindo)
- i) Harmonizer both past and present newsletters
- j) Central Purchasing Information
- k) Clubs Locations across the SWKKF

Below is a list of items to be displayed on the website only to SWKKF registered black belts:

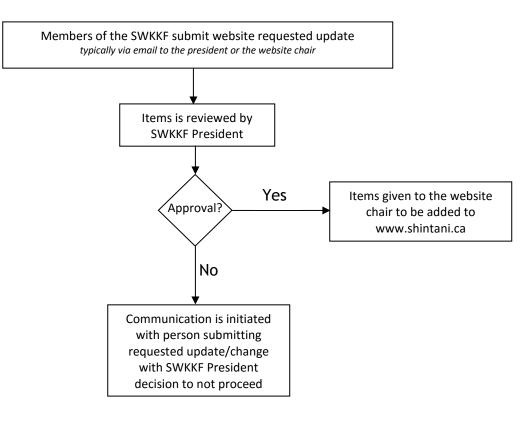
a) Black Belt mailing list

Below is a list of items to be displayed on the website only to <u>SWKKF registered black belts who qualify for "Central Purchasing"</u> <u>purchasing rights:</u>

- b) Black Belt mailing list
- c) Central Purchasing pricing lists and ordering information

# **WEBSITE UPDATES**

This section describes the process of website updates.



### **TIMELINE OF UPDATES**

Any approved updates are to be completed within two weeks.

### HOW ARE UPDATES SUBMITTED

Articles must be submitted by e-mail.

Photographs must be submitted by e-mail. A description of what the photo is all about must accompany the photo.

### APPROVAL FOR DISTRIBUTION AND USE WITHIN THE SWKKF

Version 2.0 – September 2014 of the SWKKF Policy #5 - Communication within the SWKKF is an approved document for distribution and use within the SWKKF. This document is in compliance with the Intellectual Property policy.

President - SWKKF	Secretary General - SWKKF
Name:	Name:
Signature:	Signature:
Website Committee - Chair	
Name:	_

Signature:



### **Committee Members**

Sensei Marco Reyes Sensei Heather Fidyk